




1. Click on either Student Portal or Enroll Now. Sign in with your student I.D. number and password.

**LACCD Official COVID-19 Updates**

**Los Angeles Pierce College**








[Class Search](#) | [Library](#) | [Email](#) | [Canvas](#) | [SIS Portal](#) | [Intranet](#)

[Apply Online](#) [Enroll Now](#) 

ENHANCED BY Google   

2. From the Student Homepage, click on Manage Classes.

▼ Student Homepage

<b>Academic Records</b> 	<b>Manage Classes</b> 	<b>Canvas</b> 
<b>Student Account</b>  Amount Due \$0.00 USD	<b>To-Do's List &amp; Holds</b>  1 To Do's	<b>Financial Aid &amp; Scholarships</b> 
<b>Mail - Outlook</b> 	<b>Key Links &amp; Help</b> 	<b>Online Counseling &amp; Live Chat</b> 

3. From the left menu, click on Class Search and Enroll. Click on the semester you want to register for, or click Change button. Enter the class number in the box under 'Search For Classes'.

**Manage Classes**

2022 Spring [Change](#)

- View My Classes
- My Weekly Schedule
- Shopping Cart
- Class Search and Enroll**
- Drop Classes

**Search For Classes** ⓘ

Enter keyword e.g. course, subject, class [»](#)

Additional ways to search

- ▶ **Favorites**
- ▼ **Recently Viewed**

4. Click on the arrow > to the right of the class section name (OLD ADL)

**Class Search Results**

- ▼ **Class Status**  
Wait List Classes Only
- ▼ **Subject**  
OLD ADL / Older Adults
- ▼ **Number of Units**  
Non Credit Course (Zero Units)

**View Search Results**

1 Course with keyword: 23057

Pierce College [✕](#)

OLD ADL 044CE  
Personal Finance For Seniors  
1 Option Available for Class Number 23057 [>](#)

5. This screen will show more information so you can confirm that this is the class you want to register for. If you see that the class has a Wait List, you will be able to get on that list on a later screen. If the class is CLOSED, after the semester has started, you can email the instructor and ask if they have room to give you a permission number to add the class. Click on the arrow to the right >

< Class Search Results
Course Information

**2022 Spring**

View My Classes	<p><b>OLD ADL 044CE</b></p> <p>Personal Finance For Seniors</p> <p style="color: red;">Classes that meet in-person or in a hybrid format (taught both in-person and online), prior to enrolling in that section, students must create a Cleared4 account and do one of the following:</p> <ol style="list-style-type: none"> <li>1. Present proof they have been "fully vaccinated" against the SARS-CoV-2 virus (Covid-19); OR</li> <li>2. Request a vaccination exemption for medical/religious reasons and undergo regular, weekly testing for COVID-19 infection. Medical/religious exempt students must start testing one-week before the class begins.</li> </ol> <p style="color: red;"><i>"Fully Vaccinated" means that the person received both the initial COVID-19 Vaccine inoculation(s), and any and all "booster" inoculations.</i></p> <p style="color: red;">Please click the "To Do's List &amp; Holds" tile on the MyCollege.laccd.edu homepage and click the "COVID-19 Enrollment Restriction" item for additional instructions on how to comply with the vaccination requirement for all in-person and hybrid classes.</p> <p style="color: red;">If you elect to take a course outside of your home campus, check <a href="http://www.assist.org">www.assist.org</a> or meet with a counselor as transferability and prerequisites may differ by campus.</p> <p style="color: red;">Select the class details link to see if a specific class offers low cost textbooks or zero cost textbooks.</p> <p style="color: red;"><b>Click on the desired "option row" to enroll.</b></p> <p>★ <a href="#">Add to favorite courses</a></p> <p>▶ <b>Course Information</b></p> <p>▼ <b>Class Selection</b></p> <p>Select a class option <span style="font-size: small;"> ⓘ</span> <span style="float: right; font-size: small;">Selected Filters 1 option</span></p> <table border="1" style="width: 100%; border-collapse: collapse; text-align: left;"> <thead> <tr> <th style="font-size: small;">Option</th> <th style="font-size: small;">Status</th> <th style="font-size: small;">Session</th> <th style="font-size: small;">Class</th> <th style="font-size: small;">Meeting Dates</th> <th style="font-size: small;">Days and Times</th> <th style="font-size: small;">Room</th> <th style="font-size: small;">Instructor</th> <th style="font-size: small;">Seats</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Wait List</td> <td>Non Credit Classes</td> <td>Class# 23057 - Section P01 - LEC</td> <td>02/07/2022 - 05/28/2022</td> <td>Monday 2:00PM to 4:00PM</td> <td>Pierce-Online with Live Class</td> <td>David Braun, Casey Grigg, Martin Karamian</td> <td>Waitlist Available Places 17 of 20 &gt;</td> </tr> </tbody> </table>	Option	Status	Session	Class	Meeting Dates	Days and Times	Room	Instructor	Seats	1	Wait List	Non Credit Classes	Class# 23057 - Section P01 - LEC	02/07/2022 - 05/28/2022	Monday 2:00PM to 4:00PM	Pierce-Online with Live Class	David Braun, Casey Grigg, Martin Karamian	Waitlist Available Places 17 of 20 >
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Swap Classes																			
Browse Course Catalog																			
Enrollment Dates																			
Student Educational Plan																			
Enroll by My Requirements																			

5. Click on the yellow 'Next' button at the top right of the screen

× Exit **Class Search and Enroll** Next > ⋮

**2022 Spring**  
Credit  
Los Angeles Community College District

**1** **Review Class Selection**  
Visited

**2** **Review Class Preferences**  
Not Started

**3** **Review and Submit**  
Not Started

### Step 1 of 3: Review Class Selection

You have selected

**OLD ADL 044CE Personal Finance For Seniors**

Option Status Wait List

Class	Session	Meeting Dates	Days and Times	Seats
<a href="#">Class# 23057 - Section P01 - LEC</a>	Non Credit Classes	02/07/2022 - 05/28/2022	Monday 2:00PM to 4:00PM	Waitlist Available Places 17 of 20

6. If the class has a Wait List, next to 'Add to waitlist if class is full?', click on the 'No' button to change to 'Yes'. Click on the green 'Accept' button at the top right of the screen.

**Class Search and Enroll** Exit Previous

2022 Spring  
Credit  
Los Angeles Community College District

**1** Review Class Selection  
Complete

**2** Review Class Preferences  
In Progress

**3** Review and Submit  
Not Started

**Step 2 of 3: Review Class Preferences** Accept

**OLD ADL 044CE Personal Finance For Seniors**  
Class# 23057 - Section P01 - LEC - Wait List

Do you wish to enroll or add the class to your Shopping Cart?

Enroll  
 Add to Shopping Cart

Add to waitlist if class is full? i No

Permission Number i

**Class Search and Enroll** Exit Previous

2022 Spring  
Credit  
Los Angeles Community College District

**1** Review Class Selection  
Complete

**2** Review Class Preferences  
In Progress

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**Step 2 of 3: Review Class Preferences** Accept

**OLD ADL 044CE Personal Finance For Seniors**  
Class# 23057 - Section P01 - LEC - Wait List

Do you wish to enroll or add the class to your Shopping Cart?

Enroll  
 Add to Shopping Cart

Add to waitlist if class is full? i Yes

Permission Number i

7. Click on the green 'Submit' button

The screenshot shows the 'Class Search and Enroll' interface. At the top, there is a navigation bar with 'Exit' on the left and 'Previous' on the right. Below this, the semester '2022 Spring' is displayed, along with 'Credit' and 'Los Angeles Community College District'. A progress indicator on the left shows three steps: '1 Review Class Selection Complete', '2 Review Class Preferences Complete', and '3 Review and Submit Visited'. The main content area is titled 'Step 3 of 3: Review and Submit' and includes a green 'Submit' button. Below the title, it states 'You have selected to enroll in' followed by the class name 'OLD ADL 044CE Personal Finance For Seniors'. There is a link for 'Option Status Wait List'. A table lists the class details:

Class	Session	Meeting Dates	Days and Times	Seats
Class# 23057 - Section P01 - LEC	Non Credit Classes	02/07/2022 - 05/28/2022	Monday 2:00PM to 4:00PM	Waitlist Available Places 17 of 20

Below the table is a link for 'Class Preferences'.

7. There will be a green check mark with the words 'This class has been added to your schedule'. Or if the class has a Wait List, it will have the words, 'Class is full. You have been placed on the wait list in position number.' After the semester has started, email the instructor to ask if they can give you a permission number to add the class. Then follow the directions on How To Add A Class With A Permission Number.

The screenshot shows the 'Confirmation' page. At the top, there is a navigation bar with 'Student Homepage' on the left and 'Confirmation' on the right. Below this, the semester '2020 Spring' is displayed, along with 'Credit' and 'Los Angeles Community College District'. On the left side, there is a menu with four items: 'View My Classes', 'My Weekly Schedule', 'Shopping Cart', and 'Class Search and Enroll' (which is highlighted in green). The main content area shows a green checkmark and the text 'OLD ADL 053CE - Yoga For Seniors' followed by 'This class has been added to your schedule.' Below this, there are two links: 'Return to Class Search Results' and 'Return to Keyword Search Page'.