

PIERCE COLLEGE

VERIFICATION REQUEST FORM

Cost: \$3, Regular-10 working days, \$10, Rush-2 working days

Student's Name			Student ID #	
Last	First	MI	88-	-
Birth date (MM/DD/YYYY)		Telephone No. () -	Message Telephone No. () -	

INDICATE SEMESTER(S) & YEARS TO BE VERIFIED:

Spring 20____ Summer 20____ Fall 20____ Winter 20____

I AM REQUESTING:

(CHECK ONLY ONE BOX)

NUMBER OF COPIES_____

VERIFICATION OF ENROLLMENT

Indicates the number of **active units** as of the current date and whether you are enrolled full-time (12 or more units), $\frac{3}{4}$ time (9-11 units), $\frac{1}{2}$ time (6-8 units) or less-than $\frac{1}{2}$ time (less than 6 units). Includes the semester start and end dates. Summer and Winter sessions are full-time (4 units), and $\frac{1}{2}$ time (2 units).

Available Options: Major Birth date Cumulative G.P.A. Residency

WORK IN PROGRESS

Lists classes enrolled for **current semester or session** with add and drop dates and total active units as of the current date. Includes a statement of full-time, $\frac{3}{4}$ time, $\frac{1}{2}$ time, or less than $\frac{1}{2}$ time status as of the current date.

GOOD STUDENT AUTO INSURANCE DISCOUNT VERIFICATION

Designed to satisfy the requirements of automobile insurance discount programs. Includes the current active units, whether or not you have a "B" average in the **immediately preceding** semester and whether or not you have an overall grade point average of 3.00 ("B") or better.

VERIFICATION OF NON-ENROLLMENT

A letter verifying **non-enrollment** for semester(s) indicated.

Important Note: No verifications will be processed until all financial obligations within the Los Angeles Community College District are paid.

MAIL VERIFICATION TO:

Please Print

Name

Street

City State Zip

Student's Signature

Date

(PARENTS OF MINOR STUDENTS MUST HAVE WRITTEN PERMISSION FROM THE STUDENT)

FOR OFFICE USE ONLY

CLERK: _____ No Holds Mail Fee Paid \$_____

Emergency For Pick up

Prepared by: _____ Mailed: _____ P/U: _____ Reorder: _____