



## ACADEMIC RENEWAL REQUEST

**ACADEMIC RENEWAL:** Academic Renewal Policy allows up to a maximum of 30 units of coursework taken within the LACCD for which grades of D or F were received to be removed from a student's grade point average calculation if the requirements below are met. The original grade will still appear on the transcript with a notation indicating academic renewal has been granted.

This policy is adopted for use in the Los Angeles Community College District only (Board rule 6700). Other institutions may differ, and students planning to transfer to another college should contact that institution regarding its policy.

### REQUIREMENTS:

- Student must have achieved a grade point average of 2.5 in their last 15 semester units or 2.00 in their last 30 semester units completed at any accredited college or university.
- At least one calendar year must have passed since the course work to be removed was completed.

NAME: \_\_\_\_\_ STUDENT ID: \_\_\_\_\_  
Last, First MI

LACCD Email: \_\_\_\_\_ PHONE: \_\_\_\_\_

I am requesting Academic Renewal for the following courses:

Semester	Course	Grade	Semester	Course	Grade
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

### LIST ALL THE COLLEGES AND UNIVERSITIES YOU HAVE ATTENDED IN ADDITION TO LOS ANGELES PIERCE COLLEGE

A current official transcript from each college/university you listed below must be submitted to the Admissions and Records Office prior to submit this request. However, if the college you listed is one of our "sister" campuses within the Los Angeles Community College District (LACCD), a transcript is unnecessary.

LACCD regulation require we accept only transcripts mailed or electronically submitted directly to Pierce College graduation office.

Name of College or University	Dates Attended
_____	_____
_____	_____
_____	_____

FOR ADMISSIONS AND RECORDS USE ONLY: Determination Approved Denied

Notes: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_