



What Can I Do With a Major In..... Computer Applications and Office Technologies?



Areas of Employment

Law Offices:

Feinberg & Waller; Wasserman, Comden, Casselman & Pearson LLP; Tharpe & Howell

Medical Offices:

Northridge Medical Center, UCLA Medical Center, Kaiser Permanente, USC Medical Center, California Medical Center

Business Offices:

Amgen, Time Warner, Staples, Raytheon

Financial Offices:

Chase Bank, Merrill Lynch, Ernst & Young

Government:

Los Angeles City, Los Angeles County

Insurance Offices:

Farmers Insurance, State Farm Insurance, Insurance Sales Offices

Education Offices:

LAUSD, LACCD, CSUN

Possible Job Titles

Executive Assistant

Administrative Assistant

Legal Secretary

Office Manager

Clerk Typist

Clerical Support

Project Manager

Program Assistant

Administrative Secretary

Customer Service Associate

PC Specialist

Executive Secretary

Additional information may be found at the following Web sites:

- **Comprehensive Occupational Information:** www.online.onetcenter.org
- **Pierce College Career Center:** www.piercecollege.edu/offices/career_center
- **Pierce CAOT Department:** www.piercecollege.edu/departments/c_a_o_t/
- **Association of Executive and Administrative Professionals:** www.theaeap.com/
- **International Association of Administrative Professionals:** www.iaap-hq.org/

This is general information. For specific information on majors and careers, please see a counselor in the Career /Transfer Center.