Transfer Out Exit Form

Complete this form if you intend to transfer to another college or institution. Provide a copy of your official acceptance letter to International Student Services Office. Once letter received, your Student Exchange Visitor Information (SEVIS) record will be released to your new school. Your new school can then issue you a new I-20 Certificate of Eligibility.

Student Information

Last name ___________________________________ First name ___________________________________

Student I.D. number_________________________ Phone number_______________________________

Major ________________________________ Did you complete an Associate Degree program? ☐Yes ☐No

Select your last semester at LAPC ☐Fall ☐Winter ☐Spring ☐Summer Year ____________

Are you currently on Optional Practical Training (OPT) or Curricular Practical Training (CPT)? ☐Yes ☐No

If yes, your OPT or CPT will automatically terminate once your SEVIS record is released.

Are you currently employed on-campus ☐Yes ☐No

If yes, you must stop working on-campus before your SEVIS record can be released. You must be a Pierce College student to work on-campus.

Transfer Institution Information

Name of College or Institution _____________________________________________________

City ______________________________________________ State _______________________

Requested SEVIS release date ______________________________

Please answer the questions as completely as possible. This information is used to improve our services to better assist international students.

Describe the reasons why you are transferring from Pierce College.

What suggestions do you have for improving the services of the International Student Services Office?

Additional comments

Your signature authorizes Pierce College to release your SEVIS record.

Student’s Signature _______________________________ Date _______________________________

Processed by ___________________ Date _____________________