



Indigent Payment Plan for Parking Citations Application Guidelines

[Pierce College Campus Map & Parking Information](#)

Instructions: Fill out application completely. Attach supporting documents along with your submission. Any missing information or documents will result in the denial of your application. All documents provided will not be returned.

First and Last Name: _____

Street Address: _____

City, State, Zip Code: _____

Phone Number: _____ License Plate Number: _____

Citation Number: _____

If you have additional citations, please list them on a separate sheet of paper.

Gross Annual Income: _____ Family / Household Size: _____

Check the eligibility criteria that applies to you (choose one). Documentation is required:

- Criteria #1: Income** – Provide copies of one of the following:
 - Proof of income from paystub or other proof of earnings.
 - Most recent W-2

- Criteria #2: Public Benefits** – Provide copies of an electronic benefits card or another card, subject to review and approval by the processing agency, or proof of applicant receiving one of the following:
 - Supplemental Security Income (SSI) or State Supplementary Payout (SSP)
 - California Work Opportunity and Responsibility to Kids Act (CalWORKs) or a federal Tribal Temporary Assistance Needy Family (Tribal TANF) grant program
 - Supplemental Nutrition Assistance Program (SNAP) or California Food Assistance Program (CFAP)
 - County Relief, General Relief (GR), or General Assistance (GA)
 - Cash Assistance Program for aged, blind, and disabled legal immigrants (CAP)
 - In-Home Support Services (IHSS)
 - Medi-Cal

I declare under the penalty of perjury, under the laws of the State of California, that the foregoing is true and correct.

Signature: _____ Date: _____

*Mail completed application and supporting documentation to:
Pierce College, Attn: Sheriff's Office 6201 Winnetka Ave, Woodland Hills, CA 91371*

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Guidelines:

Effective July 1, 2018, California Vehicle Code (CVC) Section 40220 establishes that an issuing agency shall provide a payment plan option for indigent persons. The College will consider individuals who meet one of the eligibility criteria below. If approved, and once enrolled in an Indigent Payment Plan for parking Citations, late fees and penalty assessments will be waived. Individuals have up to eighteen (18) months to pay off the payment plan balance.

Indigent payment plans are subject to a five dollar (\$5.00) administrative fee. This fee will be added to the total balance of the payment plan. Monthly payments are required; late fees and penalties may be reinstated if the payment plan falls out of compliance (i.e. a monthly payment is not received).

Requests must be received within sixty (60) calendar days from citation issuance, or within ten (10) calendar days of Administrative Hearing, whichever is later. A ONE-TIME exception can be made for parking citations on a California Department of Motor Vehicles (DMV) Registration Renewal form and will be subject to a five dollar (\$5.00) administrative fee. *Be sure to include a copy of the DMV Renewal form.*

Individual must qualify using ONE of the following two eligibility criteria:

#1: Income

Qualified Individuals must fall within the monthly income of \$1255 OR LESS THAN THE [CURRENT POVERTY GUIDELINES](#) as established by the United States Department of Health and Human Services under the authority of paragraph (2) of Section 9902 of Title 42 of the United States Code and published in the Federal Register:

Household/Family Size	2019 Monthly Guidelines	2019 Annual Guidelines
1	\$1,041	\$12,490
2	\$1,409	\$16,910
3	\$1,778	\$21,330
4	\$2,146	\$25,750
5	\$2,514	\$30,170
6	\$2,883	\$34,590
7	\$3,251	\$39,010
8	\$3,619	\$43,430

#2: Proof of Public Benefits

- Supplemental Security Income (SSI) or State Supplementary Payout (SSP)
- California Work Opportunity and Responsibility to Kids Act (CalWORKs) or a federal Tribal Temporary Assistance Needy Family (Tribal TANF) grant program
- Supplemental Nutrition Assistance Program (SNAP) or California Food Assistance Program (CFAP)
- County Relief, General Relief (GR), or General Assistance (GA)
- Cash Assistance Program for aged, blind, and disabled legal immigrants (CAP)
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