

Student Name: \_\_\_\_\_ Student ID#: \_\_\_\_\_

**ASSOCIATE DEGREE – GENERAL EDUCATION REQUIREMENTS 2021-2022**

**General Education Requirements:** Minimum of 21 semester units. Note to Counselors: When students have mixed records, for each general education area unit minimum, convert the units to either all semester or all quarter to the benefit of the student. 1 semester unit = 1.5 quarter units. If additional units are needed to meet the minimum unit requirement for an area, other courses that meet the area criteria may be applied.

**Major Requirements:** Minimum of 18 semester units in a single or related field. Effective for all students entering Fall 2009 or later, each course counted towards the major or area of emphasis requirement must be completed with a "C" (2.0 or equivalent) or better.

*Please see a counselor and check the college catalog for specific major requirements.*

**C = Complete IP = In Progress N = Need**

COURSES	C	IP	N
<p><b>A. NATURAL SCIENCES 3 Sem/4 Qtr Units Minimum</b>  <b>ANATOMY</b> 001; <b>ANML SC</b> 511; <b>ANTHRO</b> 101, 111; <b>ASTRON</b> 001, 002, <b>BIOLOGY</b> 003, 006, 007, 010, 011ABC, 012ABC, 110, 121, 122, 123; <b>CHEM</b> 051, 060, 101, 102, 211, 212, 221; <b>EARTH</b> 003; <b>ELECTRN</b> 004A, 004B; <b>ENV SCI</b> 001, 002, 007; <b>GEOG</b> 001, 003, 015, 017, 019, 023; <b>GEOLOGY</b> 001, 002, 006, 007, 010, 012, 015, 022ABCDEF; <b>METEOR</b> 003, 004, 005; <b>MICRO</b> 001, 020; <b>OCEANO</b> 001, 010; <b>PHYS SC</b> 004, 006; <b>PHYSICS</b> 006, 007, 012, 066, 067, 101, 102, 103; <b>PHYSIOL</b> 001; <b>PLNT SC</b> 103, 711, 901; <b>PSYCH</b> 002, 073                      College: _____ AP: _____</p>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<p><b>B. SOCIAL ANDBEHAVIORAL SCIENCES 6 Sem/8 Qtr Units Minimum</b>  <b>B1. AMERICAN INSTITUTIONS (3 Sem/4 Qtr units Minimum)</b>  <b>CHICANO</b> 007, 008; <b>ECON</b> 010; <b>HISTORY</b> 011, 012, 013, 014, 041, 042, 044, 052, 056; <b>POL SCI</b> 001, 019, 030                      College: _____ AP: _____</p> <p><b>B2. SOCIAL AND BEHAVIORAL SCIENCES (3 Sem/4 Qtr units Minimum)</b>  <b>ADDICST</b> 015; <b>ADM JUS</b> 001, 002, 004, 067, 075, 319; <b>ANTHRO</b> 102, 105, 106, 109, 118, 119, 132, 141, 161; <b>BRDCSTG</b> 001; <b>BUS</b> 001; <b>CHICANO</b> 002, 007, 008, 020, 047, 080; <b>CH DEV</b> 001; <b>COMM</b> 100, 121, 122; <b>ECON</b> 001, 002, 010; <b>EDUC</b> 203; <b>GEOG</b> 002, 007, 014; <b>HISTORY</b> 005, 006, 011, 012, 013, 019, 029, 041, 042, 043, 044, 052, 056, 086, 087; <b>JAPAN</b> 009; <b>JOURNAL</b> 100, 251; <b>MEDIART</b> 117; <b>POL SCI</b> 001, 002, 005, 007, 014, 019, 030, 050; <b>PSYCH</b> 001, 013, 014, 016, 032, 041, 052, 066, 069; <b>SOC</b> 001, 002, 003, 004, 011, 013, 015, 021, 028, 029, 031, 035, 037, 086, 087; <b>SPANISH</b> 009, 010, 016, 026                      College: _____ AP: _____</p>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<p><b>C. HUMANITIES 3 Sem/4 Qtr Units Minimum</b>  <b>ASL</b> 001, 002, 003, 004, 040; <b>ANTHRO</b> 105, 121, 161; <b>ART</b> 092, 101, 102, 103, 105, 107, 109, 111, 119, 137, 138, 139, 201, 202, 203, 204, 205, 206, 207, 209, 301, 302, 307, 308, 309, 501, 502, 503, 604, 605, 606, 700, 708, 709; <b>CHICANO</b> 037, 047, 054, 057; <b>CINEMA</b> 003, 104, 107, 113; <b>COMM</b> 122, 130; <b>DANCE STUDIES</b> 801, 802, 803, 805, 806, 807, 814; <b>ENGLISH</b> 102, 103, 124, 127, 203, 204, 205, 206, 207, 208, 210, 211, 214, 215, 216, 218, 219, 239, 240, 245, 250, 252, 270, 271; <b>FRENCH</b> 001, 002, 003, 004, 005, 006, 010; <b>HISTORY</b> 001, 002, 019, 043, 044, 086, 087; <b>HUMAN</b> 006, 031; <b>ITALIAN</b> 001, 002, 003, 004, 005, 010; <b>JAPAN</b> 001, 002, 003, 004, 009, 027; <b>MUSIC</b> 101, 111, 121, 122, 181, 182, 183, 184, 299, 321, 322, 323, 324, 341, 411, 412, 413, 414, 501, 601, 602, 611, 612, 613, 614, 621, 622, 623, 624, 650, 651, 705, 721, 745, 755, 777; <b>PHILOS</b> 001, 002, 012, 014, 015, 019, 020, 028, 030, 040, 041, 042; <b>PHOTO</b> 009, 027A, 027B, 101, 102; <b>SOC</b> 011, 015, 086; <b>SPANISH</b> 001, 002, 003, 004, 005, 006, 009, 010, 011, 012, 015, 016, 025, 026, 027, 035, 036, 037, 065; <b>THEATER</b> 100, 110, 114, 125, 270, 271, 273, 401                      College: _____ AP: _____</p>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<p><b>D. LANGUAGE AND RATIONALITY 6 Sem/8 Qtr Units Minimum</b>  <b>D1. ENGLISH COMPOSITION (3 Sem/4 Qtr Units Minimum)</b>  <b>ENGLISH</b> 101, 102, 103; <b>CAOT</b> 032; <b>PHIL</b> 005                      College: _____ AP: _____</p> <p><b>D2. COMMUNICATION AND ANALYTICAL THINKING (3 Sem/4 Qtr Units Minimum)</b>  <b>ACCTG</b> 001; <b>ADM JUS</b> 305; <b>COMM</b> 101, 104, 121, 122, 151, 190; <b>JOURNAL</b> 109; <b>LIB SCI</b> 102; <b>MATH</b> 120, 125, 134, 215, 227, 228A, 238, 240, 260, 261, 262, 263; <b>PHILOS</b> 005, 006, 009  <b>POL SCI</b> 005; <b>PSYCH</b> 066, 074; <b>SOC</b> 004; <b>STAT</b> 101                      College: _____ AP: _____</p>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

		COURSES		
		C	IP	N
<b>E. HEALTH AND KINESIOLOGY</b> <span style="float: right;"><b>3 Sem/4 Qtr Units Minimum</b></span> Area E1 and 2 shall be waived for students who complete a degree in Nursing, a Public Service Academy or Military service verifying at least 181 days of active duty or a DD-214 indicating a minimum of 181 days of active duty per AP 4100.  <i>Between 0.5 – 3 units may be waived for E1 and/or E2 for units with for majors over 39 units per AP 4100. However, degree major units <u>cannot</u> be double counted to meet LA Pierce GE area. See chart below.</i>  <b>E1. HEALTH EDUCATION (one course minimum)</b> HEALTH 002, 007, 008, 011, 043 College: _____  <b>E2. ONE ACTIVITY COURSE (1 Unit Minimum)</b> ANML SC 623; DANCEST 301, 452, 801, 802, 806, 807, 814, 815, 820, 821, 822, 826; DANCETQ 101, 111, 121, 141, 535, 536, 570, 571, 572, 573; DNCESPC 171, 331, 441, 442, 491, 492; HEALTH 002; Any 200 level or higher DANCEST, DANCETQ, DNCESPC, KIN or KIN ATH activity course.  College: _____		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Competency Met Eng: Course			Math: Course	
			Test	

**AP 4100 Graduation Requirements for Degrees and Certificates**

Reference: Title 5 Sections 55060 et seq.

**Associate Degree Requirements**

**Unit Requirement**

A minimum of 60 semester units of course credit in a selected curriculum with at least 18 semester units of study in a major or area of emphasis and at least 18 semester units of study in general education.

Associate Degrees for Transfer, as defined in Education Code Section 66746, must be aligned with transfer model curricula as approved by the Chancellor of the California Community Colleges and must require 60 semester units for completion, with at least 18 units of study in a major/area of emphasis and completion of the Intersegmental General Education Transfer Curriculum (IGETC), the California State University General Education Breadth Requirements (CSU GE-Breadth Plan) or their variations as required for approval by the California Community Colleges Chancellor's Office.

**Residency Requirement**

Students must complete no fewer than 12 units at the college conferring the degree.

Exceptions to residency: The College President or designee may grant exceptions to residency to alleviate injustice or undue hardship upon review of student petition per established college protocol.

**Scholarship Requirement**

Local Associate Degrees: A "C" (2.0) cumulative grade point average or better in all degree applicable coursework in the curriculum upon which the degree is based including external degree applicable coursework used to meet degree requirements. When calculating the cumulative grade point average only include external coursework if it is being applied to satisfy a degree requirement (major, general education, elective).

Associate Degrees for Transfer: A "C" (2.0) cumulative grade point average in all CSU transferable coursework upon which the degree is based including external CSU transferable coursework used to meet degree requirements. When calculating the cumulative grade point average only include external coursework if it is being applied to satisfy a degree requirement (major, general education, elective).

Effective for all students admitted for the Fall 2009 term or any term thereafter, each course counted toward the major requirements must be completed with a grade of "C" or better or a "P" if the course is taken on a "pass-no pass" basis.

**Competency Requirement**

Students must satisfy the requirements for meeting competency in written expression and mathematics. Through the collegial consultation process, the Chancellor, acting on behalf of the Board of Trustees, shall rely primarily upon the recommendation of the District Academic Senate, to establish procedures for determining competency.

I. The competency requirements for the Associate of Arts (AA) and Associate of Science (AS) Degrees are met by the following criteria:

**a. Mathematics Competency**

The competency requirement in mathematics for the Associate Degree may be met by completion of any of the following:

i. Verification of passing with a grade of C or P or higher any course from a California Community College Chancellor's Office (CCCCO) Course Basic (CB) Code of "One Level Below Transfer" or higher with a TOP code beginning with 17.

LA Pierce Courses: MATH 120, MATH 125, MATH 134, MATH 228A

Other Courses in the District\*: Math 121 Elementary Geometry for College Students (H, M, V), Math 122 Intermediate Algebra for Statistics (S, V, W),

Math 123C Elementary and Intermediate Algebra III (M), Math 137 Pre-Statistics Algebra (M, H, T, E), Math 190 Algebra for STEM Majors(C), STAT 100 (V)

\*There are more courses that have been archived but this is a list of active courses.

- ii. Verification of passing with a grade of C- or higher, or Credit/Pass/Satisfactory if equivalent to a grade of C- or higher per sending institution’s transcript key, a mathematics course at or above the level of the course typically known as Intermediate Algebra or the equivalent from any United States regionally accredited secondary or post- secondary institution.

College course: one semester of Intermediate Algebra, or equivalent or higher with a grade of C-or higher.

High school course: one year of Intermediate Algebra or equivalent or higher with a grade of C- or higher in the second semester.

- iii. Verification of passing with a grade of C or P or higher a California Community College course that meets the California State University General Education Breadth (CSUGE Breadth) requirement in Area B4: Mathematics/Quantitative Reasoning and/or the Intersegmental General Education Transfer Curriculum (IGETC) in Area 2A: Mathematical Concepts and Quantitative Reasoning.
- iv. Achieving a satisfactory score (using a DAS-approved scoring-method) on a DAS-approved District Mathematics Competency Examination.
- v. Achieving a satisfactory score on an external examination (such as, but not limited to an Advanced Placement Exam) as specified in LACCD Administrative Procedures.

**b. Written Expression Competency**

The competency requirement in written expression for the Associate Degree may be met by completion of any of the following:

- i. Verification of passing with a grade of C or P or higher Freshman Composition from any California Community College or the equivalent from any United States regionally accredited institution with a grade of C- or higher, or Credit/Pass/Satisfactory if equivalent to a grade of C- or higher per the sending institution’s transcript key.
- ii. Verification of passing with a grade of C or P or higher a California Community College course that meets the California State University General Education Breadth (CSUGE Breadth) requirement in Area A2: Written Communication and/or the Intersegmental General Education Transfer Curriculum (IGETC) in Area 1A: English Composition.
- iii. Achieving a satisfactory score on an external examination (such as, but not limited to an Advanced Placement Exam) as specified in LACCD Administrative Procedures.

- c. Students who maintain continuous catalog rights as defined in this administrative procedure may satisfy competency according to the requirements stated in college catalogs.

- d. The District Curriculum Committee shall establish whether the course meets the competency requirement as established in this administrative procedure.

**LA Pierce GE Area E Waivers**

- 1. Area E shall be waived for students who complete a degree in Nursing.
- 2. Area E shall be waived for students who have completed a Public Service Academy training as determined by local college protocol.
- 3. Area E shall be satisfied with credit for military service:
  - a. Military Personnel on Active Duty: documentation must verify at least 181 days of active duty
  - b. Former Military Personnel currently NOT on Active Duty: Active Duty documentation (DD 214) must indicate student’s length of service, which must include 181 days of active duty
- 4. For other “high-unit” degrees, the number of units in Area E (E1 and/or E2) specified below shall be waived:

Degree major/area of emphasis total units that cannot be double-counted to meet LACCD GE areas:	Units in LACCD Area E (E1 and/or E2) that shall be waived:
39.5	0.5
40.0	1.0
40.5	1.5
41.0	2.0
41.5	2.5
42.0 or greater	3.0

**High Unit majors that qualify for this waiver include:**

- Automotive Service Technology AS (46-47 units)
- CAOT: General Administrative AA (41 units)
- CAOT: Legal Office Procedures AA (40 units)
- Programming for Computer Science As (40-42 units; check Math for D2 doesn’t double count)

**The following high unit majors can waive Area E1 and/or E2 if a different course is taken to satisfy the LA Pierce GE requirement indicated below in order to not double count units:**

- Accounting AA for Area B2 and D2
- Addiction Studies AA Area B1 and B2
- Agriculture AS for Area A
- General Business AA for Area B2 and D2
- Management and Supervision AA for Area B2 and D2
- Marketing AA for Area B2 and D2
- Painting AA for Area C
- Pre-Veterinary AS for Area A and D2
- Veterinary Technology AS for Area A

## **Degrees Earned from Other United States Regionally Accredited Postsecondary Institutions**

### **I. Associate Degrees**

LACCD Associate Degree general education requirements are fully satisfied by students who have earned an Associate degree from a United States Regionally Accredited Institution. The Associate Degree competency requirements in mathematics and written expression must still be satisfied and will be evaluated on an individual student basis.

### **II. Bachelor's Degrees**

LACCD Associate Degree general education requirements and mathematics and written expression competency requirements are fully satisfied by students who have earned a Bachelor's degree or higher from a United States Regionally Accredited Postsecondary Institution.

### **III. California Community College Graduation Requirement in Ethnic Studies**

All students must meet the Ethnic Studies graduation requirement, regardless of the level of the previously earned degree, and will be evaluated on an individual basis.

## **Graduation Requirements for Associate Degree in Nursing**

To obtain an associate degree in nursing, students who have baccalaureate or higher degrees from a United States Regionally Accredited Postsecondary Institution are only required to complete the course work that is unique and exclusively required for completion of the registered nursing program, including prerequisites and nursing course work.

These students are not to be required to complete any other courses required by the college for an associate degree.

## **Double-Counting of Coursework**

A course may only be counted once for General Education purposes. However, a course may be used to simultaneously satisfy both a General Education requirement and a major/area of emphasis requirement. There is no limit on the number of courses that may be used simultaneously in this manner.

Students may also simultaneously apply the same course toward satisfaction of the LACCD General Education Plan, the CSU GE Breadth Certification requirements and the Intersegmental General Education Transfer Curriculum (IGETC) requirements.

## **Conferring the Degree when offered at multiple LACCD Colleges**

A student may choose to earn a degree from any college in the LACCD regardless of home college status provided that the student meets the associate degree residency requirement at the college selected by the student to confer the degree. While students may meet all requirements at multiple LACCD colleges, including residency, for the same degree, as defined by degree type and major title, only one degree will be awarded by the LACCD

## **Additional and Concurrent Associate Degrees**

**Additional Associate Degrees:** Students who have previously earned an associate degree or higher from a United States regionally accredited institution will be granted an additional associate degree when the following requirements have been met:

Pursuant to catalog rights, described herein, completion of all current degree requirements – i.e., scholarship, residency, competency, general education, and major requirements.

Major course requirements completed in previous degrees awarded can be used again for additional degrees. See AP 4051 Acceptance and Evaluation of External Coursework

There is no limit to the number of additional associate degrees that can be awarded provided that all the above requirements have been met.

Completion of any additional requirements, including new units, as determined by the college through collegial consultation with the college Academic Senate in accordance with the provisions of the Academic Senate and the Board of Trustees Shared Governance Board Policy (BP/AP 2510, Participation in Local Decision Making).

**Concurrent degrees:** Concurrent degrees are degrees awarded in the same semester. Students may petition and be awarded concurrent associate degrees in different majors if the following criteria are met:

- Pursuant to catalog rights, described above, completion of all current degree requirements: scholarship, residency, competency, general education, and major requirements.
- There is no maximum number of concurrent degrees that a student may be awarded.
- If a course is a major requirement for each concurrent degree, it may be applied toward satisfaction of each major degree requirement.

Completion of the General Education requirements for one associate degree will fulfill the general education requirements for additional and concurrent degrees, if the same general education pattern applies to the additional or concurrent degree. If each degree requires the completion of different general education patterns, the general education pattern of each degree must be fulfilled. Courses may be applied toward the general education requirements for each additional or concurrent degree.

### **Catalog Rights and Continuous Attendance**

College catalogs cover an academic year that reflects enrollment beginning with the fall term and includes subsequent winter, spring and summer terms. Having "Catalog Rights" means students are held to the graduation requirements listed in the catalog at the time enrollment begins in the Los Angeles Community College District (LACCD). A student remaining in continuous attendance in the LACCD colleges may elect to satisfy the program requirements in effect at the college from which the student will earn his/her degree, certificate:

- At the time the student began attendance in the LACCD; or
- At the time all graduation requirements are met; or
- Any intervening catalog term between the time the student began continuous attendance and the time all graduation requirements were met.

"Continuous attendance" means attending at least one term (fall, winter, spring, summer) each academic year at any of the LACCD colleges. Courses with a "W" (withdrawal) count towards determining continuous attendance.

Students granted a "MW" (military withdrawal) or an "EW" (excused withdrawal) under the provisions of BP 4230 Grading and Academic Record Symbols, will be considered to be in "continuous attendance" for their required period of military service or excused withdrawal.

### **Retroactive Awards**

Students who are no longer enrolled in the LACCD and who have previously met all the requirements for a degree or certificate, but never applied for graduation shall, upon request:

- be awarded the degree or certificate without the need to re-enroll in the LACCD.
- be awarded retroactively the degree or certificate in the last term in which the student maintained catalog rights.